

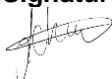
Title: Coronavirus (COVID-19)  
 Doc No: GRA045  
 Revision No: 03  
 Issue Date: March 2020  
 Revision Date: January 2023

### RISK ASSESSMENT

<b>Description of process:</b>	Coronavirus (COVID-19) (also please refer to Outline MS1)								
<b>Task on which assessment is made:</b>	Carrying out day to day duties while in the workplace within the office or in the field.								
<b>Location:</b>	Throughout the UK and Head Office								
<b>Hazard(s) identified:</b>	Direct threat wellbeing from transmission of the coronavirus while at work or in the field.  People becoming unwell while on-site or a symptomatic person using a site.  Potential enhanced risk of transmission in areas such as toilets, rest rooms and kitchens.								
<b>Person(s) considered at risk:</b>	CSS Pest Services staff, customer's staff, general public, contractors or visitors.								
<b>Risk rating before:</b>	Likelihood	4	X	Severity	5	=	Risk:	20	
<b>Control Measures/Safe Work Instructions:</b>	<ul style="list-style-type: none"> <li>• All employees will be asked to wash hands with soap regularly and thoroughly, for at least 20 seconds.</li> <li>• All employees - Hand Sanitiser will be provided. Contact with personnel suspected of having caught COVID-19 will be avoided. The provision of hand moisturiser or barrier cream is to be offered as employees will be expected to wash their hands regularly.</li> <li>• Field employees - PPE: appropriate personal protective equipment must be worn at all times whilst on a customer's premises.</li> <li>• Field employees - Gorilla wipes to be used to clean down touch points in company vehicles on a regular basis, between each service call.</li> <li>• All office employees - Gorilla wipes to be used to clean down touch points after each use. (These are denoted by red dots)</li> <li>• Field employees - Face masks and/ or screens to be provided as part of company PPE.</li> <li>• All office employees – Face coverings are to be worn while moving around the office. Face shields and face coverings are to be worn while providing one on one support.</li> <li>• All employees – They are reminded to not touch their eyes, nose or mouth if their hands are not clean.</li> <li>• All employees - Should employees find they have a new, persistent cough and/or a high temperature they are to follow the current government guidelines.</li> <li>• All employees - Should employees have someone living with them that has/have been tested positive, they are encouraged to take a lateral flow themselves and follow the current government guidelines.</li> <li>• All employees - Will be allowed to work from home where possible.</li> <li>• All employees - Where employees are still expected to be at work, social distancing will be considered wherever possible.</li> <li>• Field employees - Where employees are still expected to be at work, only a suitable number of personnel should be in canteens/welfare facilities that they can remain 2m apart.             <ul style="list-style-type: none"> <li>○ It may be necessary to avoid staff facility areas. Breaks should be taken in the company vehicle whenever possible.</li> </ul> </li> <li>• Reports to be written in company vehicle when possible</li> </ul>								



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<b>Control Measures/Safe Work Instructions continued:</b>	<ul style="list-style-type: none"> <li>All employees - They are to inform the office administration team if they are leaving the country.</li> <li>All employees – They are to provide relevant government guidance in line with the area / country that they are visiting.               <ul style="list-style-type: none"> <li>Self-isolation will be enforced in line with the area / country guidance.</li> <li>Ask employees to not access public transport unless absolutely necessary.</li> <li>Non-essential travel will be avoided.</li> </ul> </li> </ul>							
	<ul style="list-style-type: none"> <li>Employees known to be in the “at-risk” category to follow government guidance and as a minimum take “particular care to minimise their social contact”.</li> </ul>							
	<ul style="list-style-type: none"> <li>The latest government guidelines will be followed.               <ul style="list-style-type: none"> <li>Regular bulletins will be issued and where possible and safe to do so at an acceptable distance, toolbox talks and safety briefings will be carried out, warning employees of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. This will include informing personnel of the known symptoms and making them aware of new Government advice as and when updated.</li> <li>We will continually adopt and review new government / WHO guidance as and when it is available.</li> </ul> </li> </ul>							
<b>Risk rating after:</b>	Likelihood	1	X	Severity	5	=	Risk:	10
<b>Further control action requirement:</b>	Results from the survey must be recorded on the Site-Specific Risk Assessment before work activity begins.							
<b>Person making assessment / carrying out review:</b>	<b>Name:</b> Mr Jason Cholerton			<b>Signature:</b>				
	<b>Position:</b> Technical Director							

**Risk Ratings:**

**Likelihood**

- 1.Improbable
- 2.Low
- 3.Medium
- 4.High
- 5.Near Certainty

**Severity**

- 1.Minor
- 2.Low Risk
- 3.Medium Risk
- 4.Severe Incapacity
- 5.Fatality

**Likelihood x Severity = Risk**

**CALCULATING THE RISK RATING**

**Is to be read in conjunction with the General Risk Assessment (GRA)**



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		Severity				
		Minor - Insignificant	Low	Medium	High Risk – Severe incapacity	Fatality
Likelihood	Improbable	1	2	3	4	5
	Low	2	4	6	8	10
	Medium	3	6	9	12	15
	High	4	8	12	16	20
	Near Certainty	5	10	15	20	25

**Risk Rating Bands:**

RATING BANDS (a x b)			
LOW RISK (1–4)	MEDIUM (5–9)	HIGH (10–15)	VERY HIGH (16–25)
<p>Continue with existing control, however, monitor for changes.</p> <p>Implement any additional control measures required, within the timescales given.</p>	<p>Requires attention to reduce the rating as well as regular ongoing monitoring.</p> <p>Implement any additional control measures required, within the timescales given.</p>	<p>Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.</p>	<p>Stop immediately – the risk is too high.</p> <p>Take immediate action to reduce the risk to the lowest level possible.</p>

**Definition of risk:**

A risk is the likelihood of the harm occurring and the severity of the harm if it does. Thus, in terms of “likelihood” there may be a hazard associated with water and drowning, but the risk can only be evaluated when the proximity of people to the water, the weather conditions, the equipment used, the people’s proficiency and many other factors are taken into account.

As for severity, a hazard associated with falling can be evaluated also in terms of the distance and therefore the degree of harm which could occur – tripping and falling on the same level rarely causes serious injury (although this is not impossible) whereas falling down a flight of stairs is quite likely to result in broken bones or worse.

Finally, the risk factor should also consider the numbers of people potentially affected. A risk faced by many people every day should be treated as a higher priority than the same degree of risk faced by one person very occasionally. A key element of the risk assessment process is the measurement of



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the degree of risk present – improbable, low, medium, high or near certainty – in order to decide on these priorities and accord appropriate weight to preventative measures.

